

Draft Specification for “Copy Paper and Paper Supplies”

October 2022

Background

Executive Order No. 4 (EO 4), issued by Governor Paterson in 2008 and continued by Governor Cuomo in 2011, established the following procurement requirements for paper products:

“Commencing no later than July 1, 2008, all copy paper... and other paper supplies purchased by each State agency or authority shall be composed of 100% post-consumer recycled content to the maximum extent practicable, and all copy ... paper shall be process chlorine-free to the extent practicable, unless such products do not meet required form, function or utility, or the cost of the product is not competitive.

Commencing no later than July 1, 2008, all State agency and authority publications shall be printed on 100% post-consumer recycled content paper. Where paper with 100% post-consumer recycled content is not available, or does not meet required form, function and utility, paper procurements shall use post-consumer recycled content to the extent practicable. Non-recycled content shall be derived from a sustainably managed renewable resource to the extent practicable, unless the cost of the product is not competitive.”

In September 2022, Executive Order No. 22 (EO 22) revoked and superseded EO 4. While the procurement specifications approved under EO 4 were carried forward by EO 22, this specific language on copy paper and other paper products was not. Therefore, this specification regarding copy paper is necessary to continue the requirements for affected entities.